



international relations & cooperation

Department:
International Relations and Cooperation
REPUBLIC OF SOUTH AFRICA

Private Bag X152, PRETORIA, 0001 • OR Tambo Bld, 460 Soutpansberg Road, Rietondale, PRETORIA, 0084
Tel: +27 (0) 12 351 1000 • www.dirco.gov.za

Reference : DIRCO 01/2019/20
Enquiries : Ms I Kubayi; Mr S Molekoa; Ms E Mazibuko
Telephone : 012 351 1928/ 0362/ 8536
Fax : 012 329 1267

Sir/Madam

1. Bid No: DIRCO 01/2019/20
2. Invitation to bid for the collection, dispatch, conducting customs clearance and delivering of diplomatic freight "af" bags to and from DIRCO head office and South African missions abroad including Department Of International Relation and Cooperation (DIRCO) parliamentary office and the protocol offices In Cape Town, Durban and Johannesburg for a period of two (2) years.
4. Closing date: 09 MAY 2019 11 O'clock
5. A compulsory briefing session will be held on: 18th of April 2019 10 O'clock at, OR Tambo Building, 460 Soutpansberg Road, Rietondale, Pretoria
6. The attached documents consist of this cover page and the following pages. Terms of Reference, SBD1, SBD3.1.1 (Year 1) SBD3.1.2 (Year 2) SBD4, SBD6.1, SBD8, SBD9, and General Conditions of Contract.
7. All documents accompanying this bid invitation must be completed in detail where applicable and returned with your bid.
8. Please make sure that your bid reaches this office before the closing date.
9. When submitting your bid, the following information must appear on the sealed envelope:
 - Name and address of bidder
 - DIRCO Number
 - Closing date

The envelope must be placed in the bid box at DIRCO Head office Building, 460 Soutpansberg road Rietondale Pretoria.

Non-compliance with any of the above conditions will result in your bid being disqualified.

Yours faithfully

CHIEF DIRECTOR

DATE: 26/04/2019

Kgoro ya Tirišano le Tšhomišano ya Dinaga tša Boditšhabatšhaba • Lefapha la Dikamano le Tshebedisano Dinaheng tsa Matjhaba • Lefapha la Dikamano tsa Boditšhabatšhaba le Tirisano • UMnyango Wezobudlelwano Nokubambisana Bamazwe Namazwe • Litiko Letebudlelwane Bemave kanye Nekusebentlisanana • ISebe lezobudlelwane neNtsebenziswano yamZwe ngamaZwe • UmNyango weTjhebiswano nokuSebenzisana kweenTjhabatjhaba • Muhasho wa Vhushaka ha Dzitshakatshaka na Tshumisano • Ndzawulo ya Vuxaka bya Maliko ya Misava na Ntirhisano • Departement van Internasionale Betrekkings en Samewerking