



**SOUTH AFRICAN HIGH COMMISSION
COLOMBO, SRI LANKA**

No.114, Rosmead Place, Colombo 07.

Tel: 009411 2463000, Fax: 009411 2688670

Colomob.info@dirco.gov.za / Colombo.consular@dirco.gov.za

CONSULAR SERVICES

- **Immigration Services for Foreign Nationals**
- **Consular Services for South African Nationals**

IMMIGRATION SERVICES FOR FOREIGN NATIONALS

WORKING HOURS

Monday - Thursday

08:30 – 12:30

Contact Number: +94 77 363 3334

**FRIDAY COLLECTION
ONLY (VISA)**

09:00 – 12:00

For the latest approved Immigration (fees) please consult the South African High Commission during office hours.

Visa Fee:

Kindly be informed that the visa processing fee will no longer be accepted at submission of applications and processing fee should be deposited into the Mission bank account.

Proof of the payment must be attached with the application.

Please note that the deposit should be done in the name of the applicant and not in any organization or any other name.

Visa fees are none refundable.

Please find below banking details as follows:

Beneficiary : South African High Commission

Account no : 01-3645266-02

Bank : Standard Chartered Bank

Branch : Fort

**Visitor' Visa, Study Visa, Treaty Visa, Relative's Visa and Conference Visa
LKR 4,740.00**

**Work Permit & Business Permit
LKR 16,900.00**

Foreign nationals with long-term status in Sri Lanka, may apply at the S.A High Commission in Sri Lanka.

Applications may be submitted in person or by a third party, authorised in writing, to do so. Application forms must be completed (not typed) and signed by the applicant himself/herself. The format of the forms may not be altered. Your passport or valid travel document must be valid for no less than 30 days after the expiry of your intended visit and have at least two **unused pages** for visa, entry/departure endorsements.

Applicants applying for visitor's visa may be required to visit the Consular Section for an interview and/or submit additional documentations to prove the bona fides of the visit over and above the basic requirements.

Any applicant allowed in the RSA due to misrepresentation or false declaration in the application form or applicant who sojourns in the RSA in contravention of his/her permit conditions shall be guilty of an offence and liable for a conviction, fine, become undesirable or imprisonment as an illegal foreigner.

PASSPORT HOLDERS WHO ARE EXEMPT FROM VISAS FOR SOUTH AFRICA

To determine if you need a visa, please refer to the list of visa exempt countries on the website of the Department of Home Affairs –
<http://www.home-affairs.gov.za/index.php/countries-exempt-from-sa-visas>

VISA INFORMATION

Foreigners subject to South African visa control must be in possession of valid and acceptable passports/travel documents and visas. Visas are not issued at South African ports of entry and must be obtained at the South African Embassies / High Commissions / Consulates General abroad prior to travel. If you arrive without a visa, immigration officials are obliged to return you on a flight back to your home country.

Visitor's visas issued will be for a 'single entry', unless motivated why a multiple entry must be issued. It is also for a specific period (from date of entry) and contains an expiry date.

Visitors' visas are for international travellers (citizens of other countries) who have permanent residence outside South Africa and who wish to visit the Republic of South Africa on a temporary basis for holiday (tourism) and business **for a period of 90 days or less.**

Transit:

Travellers transiting through the following international airports are exempted from transit visa in terms of section 10B(4)(a) of the Immigration Act, 2002:

- a) OR Tambo International;
- b) Cape Town International;
- c) King Shaka; and
- d) Lanseria

Travellers transiting through these airports must be subjected to biometric capturing.

Travellers utilising land ports of entry to transit through South Africa should apply for Port

of Entry Visas.”

South African visitors’ visas may be granted for:

- visits to family or friends
- tourism purpose (holiday)
- business purposes
- spouse to join a spouse who is in South Africa on a work or study permit
- children to join parents who are in South Africa on work or study permits
- fiancée/fiancé to join his or her partner with the intension of marrying within 90 days
- study purposes (max stay 3-months)
- charitable or voluntary activities
- academic sabbaticals / research
- conferences
- to work in the production of an movie or show (i.e. in the entertainment industry)
- for medical purposes (max stay 3-months)
- sport events

Visa processing is 10-15 full working days and may take longer if referred to country of origin. Only complete applications are processed. The onus is on the applicant to apply in time.

Only in emergency cases (death or medical) with proof of the urgent situation may the processing period be shorter. **No other requests will be considered.**

Foreign nationals, who require Visas that are valid for longer periods (e.g. one year), must apply in their country of origin.

REQUIREMENTS FOR SA VISITOR’S VISA (HOLIDAY OR BUSINESS) OR TRANSIT VISA:

Basic requirements:

- Application form (DHA-84) Forms completed in English and in black ink.
- Two (2) identical recent colour passport photos.
- Passport valid for no less than 30 days after the expiry of intended visit, with two (2) unused pages.
- Confirmation of long term residence status in country of residence
- Proof of payment of the prescribed fee, if applicable.
- Yellow Fever Vaccination Certificate, (if travelling to or from a Yellow Fever Zone). See link below.
- Please be advised that all applicants should have their own set of documents (even when travelling in a group) and the High Commission is not in a position to make

copies on behalf of the applicants

- Travel itinerary (tentative booking) /sea transport ticket or road transport.
- Proof of admissibility (visa) in the foreign country of onward ticket.
- Confirmation of accommodation at a hotel or guest house in SA for all dates.
- If visiting a friend in South Africa, provide a signed invitation letter from the SA hosts and it should include the full name, SA ID number, full address, contact number, email and certified copies; host's ID or passport or permit (non-SA). The person must also confirm if he/she is responsible for your accommodation, meals, transport and if needed, proof of residential address of the host.
- Signed original letter from employer in country of origin reflecting salary, position in company and leave granted for the period of visit or reason for travel
- For minors: un-abridged birth certificates and letter of consent if not accompanied by parents.
- An application for a visitor's visa exceeding a period of three (3) months shall, in addition to complying with the requirements sub-regulation , be accompanied by a police clearance certificate and to be completed DHA-1738 form
- Proof of financial means: to pay for your living expenses while in South Africa in the form of:
 - Bank statements (certified copies of the original pages for the last 3 months)
 - Undertakings by the host(s) in South Africa (mentioned in his/her letter)
 - Undertakings by hosts country companies to pay all your expenses
 - Bursary
 - Medical cover / travel insurance
 - Travellers' cheques

Business purposes (including Conferences).

Please provide the following, in addition to above requirements:

- Signed original letter from employer in country of origin confirming employment, position in company, reason for travel, duration of visit and if they are financially responsible for you. Please also indicate other possible visits to South Africa in the next 3 months (90 days).
- Letter from the registered company in South Africa that you will visit, duration of visit, reason for visit and/or letter of confirmation/participation at the Conference. The company registration number and full contact details (telephone numbers, email, street address, etc.) must be on the letter.

For general information about South African Visas –

<http://www.home-affairs.gov.za/index.php/applying-for-sa-visa>

<http://www.home-affairs.gov.za/index.php/immigration-services/types-of-visas>

TEMPORARY RESIDENCE VISA (TRV) INFORMATION

Temporary residence permits are issued to applicants who intend to visit South Africa for a longer period of time to work or study.

Types of Visas

- Business visa
- General Work visa
- Intra-Company Transfer Work visa
- Study visa
- Exchange visa
- Treaty visa
- Relative's visa
- Medical visa
- Retired Person's visa
- Critical / Exceptional Skills Work visa

For more information and basic requirements -

<http://www.home-affairs.gov.za/index.php/types-of-temp-res-permits>

Applicants will be invited to visit the Consular Section for an interview and/or submit additional documentation over and above the basic requirements.

Temporary residence visas processing time is at least 15 -30 full working days and may take longer if referred to country of origin. Only complete applications are processed. The onus is on the applicant to apply in time.

Temporary residence visas applicants must arrive at the High Commission for submission before 12h00 during Consular hours.

COMPLETION OF FORMS

Application forms must be completed in black ink, not typed or re-typed and signed by the applicant himself/herself. The format of the forms may not be altered. Each passport holder must submit an application form and parents may complete and sign on behalf of their children.

- Application for a Visa [DHA-84](#)
- Application for a Temporary Residence visa [DHA-1738](#)
- Medical report [DHA-801](#)
- Radiological report [DHA-806](#)
- Yellow Fever Policy -
http://www.doh.gov.za/docs/policy/2011/draft_yellowfever.pdf

Please visit the website of the South African Department of Home Affairs for more information on Immigration Services -

<http://www.home-affairs.gov.za/index.php/immigration-services>