

## **VISITOR'S VISA (Conference/Workshop)**

### Requirements

- Passport valid for no less than 30 days after the expiry of the intended date of departure from South Africa.
- 2 Photograph (35 mm x 45 mm)
- A fully completed application form DHA-84, signed by the applicant. The original application form will be available at the Embassy.
- Prescribed fee
- Proof of a valid return air ticket or booking (onward/return)
- Proof of accommodation.
- Confirmation of attendance from the organization in RSA.
- Proof of sufficient financial means, in the form of a 3 months bank statement certified by the relevant Bank, of not less than three (3) months.
- Original letter from the employer stating that the applicant is an employee and is authorised to attend the conference/workshop
- In respect of minor dependent children accompanying the applicant to or joining the applicant in the Republic, be accompanied by-
  1. Proof of consent of consent from one or both parents or legal guardian, as the case may be, in the form of a letter. A letter of consent must legalize by Legalization Division of Consular Affairs Department at the country of birth.
  2. Where applicable, a copy of a court order granting full or specific parental responsibilities and rights in respect of the child. English translation has to be taken to Legalization Division of Consular Affairs Department at the country of birth.
  3. Original and a copy of unabridged birth certificate. English translation has to be taken to Legalization Division of Consular Affairs Department at the country of birth.
- In respect of a spouse accompanying the applicant or joining the applicant in the Republic, a copy of a marriage certificate or proof of a relationship as contemplated in regulation 3.

- Foreigners have to submit the original work permit and proof of residence in Colombo/Bangladesh/Nepal and Maldives. If not in possession of aforementioned, visa application has to be submitted in the country of residence at the South African mission.
- Original and a copy of a yellow fever vaccination certificate, if the application travelled or intends travelling from or transit through a yellow fever endemic area.
- Processing period: 5 to 10 working days, process may take longer if referred to Home Affairs. The applicant must submit the application in person.