



Dear Customer,

NOTICE

The **Legalisation Section** (within the Chief Directorate: Consular Services) of the Department of International Relations and Cooperation (DIRCO) will **close at 10:00 on Tuesday, 24 December 2013 and be closed on 27, 30 and 31 December 2013 during the festive period.**

It is in this regard that we wish to inform customers that Legalisation services (*Apostille Certificates and Certificates of Authentication*) will only be **available on Tuesday, 24 December 2013 between 08:30 – 10:00.**

We wish to draw your attention to the fact that customers, who require same-day delivery for **1 - 5 documents**, should **submit their documents by 09:30.** Any documents received between **09:30 – 10:00** will be **ready for collection on the next working day (during public hours).**

Due to the festive period, the Legalisation Section will re-open on Thursday, 2 January 2014.

Every effort will be made to limit the impact of the above office hours on our customers and we request your understanding and support in this regard.

SUPERVISOR: LEGALISATION SECTION

16 August 2013