IMPORTANT NOTICE ON LEGALISATION OF SOUTH AFRICAN DOCUMENTS



Legalisation is the official confirmation that a signature seal or stamp on an official public document is genuine. South African public documents are legalised with an Apostille Certificate or Authentication Certificate attached by the Legalisation Office of the Department of International Relations and Cooperation of South Africa.

The South African Embassy Hanoi, Vietnam is not permitted to legalise documents to be used in Vietnam (both South African documents and documents from other countries). Foreign documents should be legalised at the country of origin.

The South African Embassy is permitted to certify and commission documentations that will be used in the Republic of South Africa only.

THINKING OF WORKING IN VIETNAM!!!!!!!!!!



PLEASE FOLLOW THE STEPS ON HOW TO LEGALISE DOCUMENTS

CHECK THE REQUIRED DOCUMENTS	CHECK THE NOTARIAL GUIDE	GET THE DOCUMENTS LEGALISED	WHOM TO CONTACT
Check wihat documents you will need to obtain your work permit with your future employer.	Consular notarial services (Legalisation of Official (Public) documents can be found at www.dirco.gov.za	Public South African documents must be verified by the Legalisation Section/Office in the Department of International Relations and Cooperation and by the Embassy of Vietnam in South Africa before they can be used in Vietnam	Contact Legalisation Office at http://www.dirco.g ov.za/consular/le galisation/htm and Vietnamese Embassy in Pretoria, South Africa at www.vietnam.co.za for details on the procedures.

HOW TO SUBMIT DOCUMENTS

Documents can be submitted to the Legalisation Section by one of the following means:

- **Option 1**: Submission in Person
- Option 2:Submission via Courier Service
- Option 3: Submission by Registered/Fast Mail
- **Option 4**: Submission via South African Diplomatic/Consular Representative abroad (Embassy/High Commissioner or Consulate General) for those residing abroad.

<u>NOTICE:</u> CERTIFICATION OF DOCUMENTS IS NOT DONE ON THE BASIS OF NATIONALITY BUT ON THE BASIS OF WHERE THEY WILL BE USED.

There is no requirement for the South African Embassy Hanoi, Vietnam or Honorary Consulate in Ho Chi Minh City to view or stamp these documents once they have been legalised by the Vietnamese Embassy in Pretoria.

Disclaimer: This information is provided as a general guide and may be subject to change at any time with little or no notice.