

BIRTH REGISTRATION

Persons born outside the Republic of South Africa, where at least one of the parents is a South African citizen at the time of the child's birth, may avail of South African citizenship by descent through birth registration. Births outside the Republic can be registered with the [Department of Home Affairs](#) through the South African Embassy in Seoul. It is also advised that parents contact the nearest Korea Immigration Services to enquire about the residential status of the new-born baby in Korea.

Both parents and a child must be in present for birth registration and submit the applications in person to the Embassy after receiving confirmation of appointment. The informant shall be the child's biological father or mother. Biometrics (palm, foot or fingerprint) of the child and parents will be taken and affixed by an embassy official. Applications for birth registration and a child passport can be submitted to the Embassy at the same time. Please read the procedures and requirements for a passport application: [CLICK](#)

Birth registrations are processed and finalized at the Department of Home Affairs in Pretoria. It requires a processing period of 6 to 12 months. Once the child's birth has been registered with the Department, an unabridged birth certificate is issued free of charge and forwarded to the Embassy in Seoul. On receipt of the birth certificate from Pretoria, we inform each applicant by e-mail.

Requirements

- Duly completed application forms for notice of birth:
 - Birth within 30 Days: DHA-24 (notice of birth)
 - 31 Days up to One Year: DHA-24/LBR (notice of birth), DHA-288/A (affidavit giving reasons for late registration)
 - One Year up to Seven Years: DHA-24/LBR (notice of birth), DHA-288 (affidavit giving reasons for late registration)
 - Seven Years and Above: DHA-24/LBR (notice of birth), DHA-288 (affidavit giving reasons for late registration), two photographs of the child (*photo specifications*)
- Biometrics (palm, foot or fingerprint) of the child to be taken and affixed by an official at the Embassy
- DHA-24/A (the full set of fingerprints of South African parent, which shall be verified against the National Population Register)
- DHA-529 (determination of citizenship) in respect of the child with his/her parents
- DHA-529 (determination of citizenship) in respect of South African parent(s) with their parents' details
- Child's birth certificate issued by a hospital or medical facility in English language. All the application forms and documents must be completed with the details as it is stated on this birth certificate.
- Proof of foreign citizenship of a child where the child acquired foreign citizenship, i.e. foreign passport, etc. and a birth certificate of the child issued by the relevant authority of a foreign government, where applicable. All the application forms and documents must be completed with the details as it is stated on the child's foreign birth certificate and foreign passport. Non-English documents should be translated into English by a sworn translator.
- Marriage certificate of parents. Non-English documents should be translated into English by a sworn translator.
- DHA-288/C (affidavit for confirmation of paternity) for the child born out of wedlock.
- South African parent's identity document, passport, and valid ARC. If the parent is a dual citizen, proof of his/her foreign citizenship such as a foreign passport and proof of how he/she acquired the citizenship. In cases of those parents who acquired foreign citizenship through any of their parents, a copy of their unabridged birth certificate showing the birth places of their parent(s) or the equivalent document from the relevant authorities of the country concerned. Non-English documents should be translated into English by a sworn translator.

- Parent's foreign passport, where one of parents is not a South African citizen. If the parent is a holder of SA permanent residence permit, DHA-802 and identity document shall be submitted additionally.
- Naturalisation/registration certificate and retention/reinstatement letter, where the parent(s) retained his/her citizenship or if his/her citizenship has been re-instated.

Processing time

- 6 to 12 months

BIRTH CERTIFICATE

Upon request, unabridged birth certificates are issued by the Department of Home Affairs in Pretoria. Applicants may submit their application to the South African Embassy in Seoul. Please visit the Embassy during consular hours (09H00-12H00). On receipt of the birth certificate from Pretoria, the Embassy informs you by e-mail.

Requirements

- Duly completed application form DHA -154
- BI-529 (Determination of citizenship status): Parents' information of the applicant is compulsory to be completed in the form: names in full, date of birth, date of marriage, place of marriage, SA ID numbers, nationality, number of immigration permit and date of issue, number of certificate of naturalisation and date of issue, date and place of acquisition of foreign citizenship and means of application, whichever applicable.
- South African identity document and passport
- Fee is KRW 7,000. Fees are payable by cash or bank guaranteed cheques in Korean currency at the time of submission of the application. All fees are non-refundable.

Processing time

- 6 to 12 months

[IMPORTANT]

Please visit the website of the Department of Home Affairs for the updated information in this regards: <http://www.dha.gov.za/index.php/civic-services/birth-certificates>

It is advised to read carefully [the Guidelines on completing forms](#) before preparing documents.

For further assistance and advices, please send the relevant enquiries to the Embassy: consular.seoul@dirco.gov.za